



EMORY
COLLEGE
OF ARTS AND
SCIENCES

Office of International and Summer Programs

Code of Conduct

The University endeavors to foster in each student love of learning, commitment to fair and honorable conduct, and respect for the safety and welfare of others. It also strives to protect the community from the influence of those who do not embody these values in their conduct, and to protect the integrity of the University and its property for the benefit of all. Suspected violations of the code of conduct will be jointly investigated and sanctions determined by Emory College of Arts and Sciences and Office of Residence Life and Housing personnel.

For this purpose, students who enroll in the Emory Pre-College Program are expected to abide by the following code of conduct. These rules will be strictly enforced, both on and off campus, for the duration of the Pre-College Program. Possible disciplinary actions for students who do not abide by the code of conduct include: limitations on activities, verbal and written warnings, restitution for property damage, and dismissal from the program. It is neither possible nor necessary to indicate every instance of misconduct that could result in disciplinary action against a student; therefore, the following list includes, but is not limited to, conduct that may result in disciplinary action.

- Students are not to disrupt or obstruct teaching, residence hall life, research, administrative functions, or disciplinary proceedings.
- Students are to comply with the directives of College officials, including campus police officers, residential advisors, administrators, and professors.
- Students should treat University property with respect and are not to damage or remove property of another member of the University community, property of the University itself, or property of a guest of the University. Students and their parents will be required to pay restitution for any and all assessed property damage.
- Students may not play athletic, unsafe, or boisterous games in corridors, classrooms, or residence hall rooms, on grounds adjacent to a college building, or in such a manner as to damage the grounds or property.
- Students are not permitted to enter any unauthorized facilities, as indicated by residential advisors (R.A.) or the Pre-College staff.
- Students may not enter fraternity or sorority houses or other residence halls on campus.
- Students are expected to attend regularly and punctually all courses in which they are enrolled and all programs and meetings determined as mandatory by the Pre-College staff. A student who neglects coursework or program requirements may be dismissed from the program.

- Residence hall nightly check-in hours – 11:00 p.m. on weekdays (Sunday-Thursday) and 12:00 a.m. on weekends (Friday and Saturday) – are strictly observed. Violations of curfew will result in being restricted to the residence hall after 7:00 p.m. for a minimum of one day and a maximum of one week. Multiple violations may result in dismissal from the Pre-College Program.
- Residential students must remain in their residence halls from nightly check-in until 6:00 a.m.
- Pre-College commuter students are allowed in the Pre-College residence hall during appropriate hours. They must leave the residence hall by the nightly check-in hour- 11:00 p.m. on weekdays (Sunday-Thursday) and 12:00 a.m. on weekends (Friday and Saturday). Under no circumstances are commuter students allowed to spend the night in the residence hall. Violations of this policy may result in dismissal from the Pre-College Program.
- Commuter students are not allowed in the residence halls between the hours of nightly check-in and 6:00 a.m.
- Noise should be reduced at 12:00 a.m. weekdays (Sunday-Thursday) and 1:00 a.m. weekends (Friday and Saturday) in the residence halls.
- Residential students are only allowed to close their doors when they are alone or with only their roommate. When guests are present, the door must remain open.
- Residential students are not allowed to have guests, with the exception of Pre-College commuter students, in the residence halls. Parents and guardians are allowed to help students move in and out of the residence halls during designated check-in and check-out periods.
- Residential students may not have cars on campus. Riding in a vehicle, other than Emory University shuttles, is prohibited.
- Commuter students must not transport residential Pre-College students in their cars during the Pre-College Program. Automobiles may only be used for the commuter student's own transportation to and from the Emory campus. Commuter students must agree to park only in their designated and approved parking lot on campus and abide by the guidelines of Emory Parking Services.
- Commuter students must ride the Pre-College Program provided transportation for all Pre-College events and trips that take place off campus. Commuter students may not drive in their own vehicle to off campus Pre-College events and trips and if they do so, they will not be allowed to participate in that event or trip.
- Students must get permission from the Residence Hall Director in writing 48 hours in advance in order to travel overnight. If parents/guardians foresee their child leaving campus with any individuals, they should complete an Off-campus Travel Permission Form, available at program check in. The form must be completed as directed 48 hours in advance of the proposed check-out time.
- Emory University is a tobacco-free campus. In addition, federal law prohibits minors from purchasing or using tobacco products. The purchase or use of tobacco products by Pre-College students, either on or off campus is strictly prohibited during the Pre-College Program.

- Students are to dress appropriately and safely for all Pre-College on and off campus events and programs.
- Students may not interfere with the operation of the University computer system or use University computers to send fraudulent, annoying, or obscene electronic mail. By using a computer on Emory's network, the user agrees to all Emory University Technology Services Policies: <http://policies.emory.edu/5.1>.
- Students are expected to speak and act truthfully. Students may not cause any false report of fire or other emergency, misrepresent or falsify information to the University or its representatives, forge or alter University documents, ID cards, or access devices.
- Students may not attempt, assist, or encourage any conduct prohibited by this Code.
- Students are not to violate any government laws or ordinances, or any University or individual school rules, regulations, or policies. Such University rules include the regulations and policies contained in the Residence Life Housing Agreement, Campus Life Handbook, Policy on Discriminatory Harassment, Sexual Misconduct Policy, traffic and parking regulations, and statement on the misuse of identification cards.

Violations of any of the above guidelines may result in dismissal from the program.

The following behaviors will result in **immediate dismissal** from the program:

- Verbal abuse, physical assault, attempted physical assault, sexual misconduct, threats, and harassment (including sexual and discriminatory harassment), whether in person, writing, or by electronic means.
- The possession, carrying, or use of firearms, razors, switchblades, explosives, fireworks, dangerous chemicals, or other weapons.
- Use, possession, sale, or distribution of alcoholic beverages, narcotics, prescription drugs, or illegal drugs. Possession may be defined as a student's presence in a location in which controlled substances are readily available, regardless of evidence of the student's actual use. Behavior indicating that a student is under the influence of a controlled and/or intoxicating substance is reason for dismissal.
- Setting a fire, tampering, misusing, or destroying fire alarms or equipment.

Termination of Participation: The undersigned hereby acknowledges the authority of the Emory Pre-College Program to terminate a student's participation in the Program if the student's behavior is inappropriate or disruptive or if other circumstances warrant such action. In cases of such termination, Emory University will grant no refunds. Students will abide by the Honor Code, which governs all academic work, the Emory Sexual Misconduct Policy, and the Code of Conduct, which governs conduct requirements. Any violation will result in actions that may include a warning or dismissal from the Program at any time.

When a student is dismissed from the program, a parent or guardian must pick them up from the Emory campus within 24 hours of their dismissal. Students who are dismissed from the program for violation of the academic policies or codes of conduct are not entitled to refund of tuition, room and board, or fees. Travel expenses will not be reimbursed.